

# Covid-19 Risk Assessment Executive Summary

Carmignac Gestion Luxembourg S.A. UK Branch



# Executive Summary

This is a summary of the London office's full risk assessment - a copy of which is available on request.

## We have implemented:

- 2m distancing for our employees in the office.
- One way traffic flow throughout the building.
- Clear signage and visual reminders (e.g. mats with 2m markers).
- Checking of employee temperatures with digital thermometers.
- Increased ventilation and cleaning throughout the day paying attention to high traffic areas, door handles, lift buttons etc.
- A restriction on lift and gym usage (1 person / 2 ppl at a time respectively).

## We have provided:

- Hand sanitiser throughout the building.
- Masks and gloves for those who need them.
- Communication on all covid-19 government rules and updates.
- DSE assessments for home workers.
- Regular training on covid-19 related topics (mental health, managing staff remotely).
- Back to work health questionnaires administered by a third party.
- Laptops and equipment to facilitate remote working.
- A parking space (if booked in advance) and bike racks.

## Other support available to employees:

- Covid-19 serological (antibody) testing.
- 1-1 support with a certified transformational coach.
- Employee Assistance Program.
- Regular catch-ups with manager for employees who are still remote working.
- Cycle to Work scheme with limit of £3000.
- Private medical insurance and teledoc GP service.
- Reimbursement of parking expenses.